



## JOB DESCRIPTION

**BARKERVILLE GOLD MINES LTD.**  
3700 SKI HILL ROAD  
WELLS, BRITISH-COLUMBIA  
V0K 2R0

# Environmental Coordinator

Reporting to the Environmental Manager, the Environmental Coordinator plans, schedules, supervises and assists with tasks to achieve compliance to environmental permit requirements, provincial/federal Acts, Codes and regulations. Critical tasks include planning, organizing, coordination, scheduling resources/tasks, technical review, report writing, Quality Assurance/Quality Control, and field technical support as required to implement the Environmental Management System for BGM. The Environmental Coordinator will also assist with permitting, field supervision, and staff management. The Environmental Coordinator will assist in the development, and will uphold standard operating procedures, ensuring that BGM remains in compliance.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Supervision of BGM environmental technicians, summer students and contractors;
- Oversight and supervision of current monitoring, sampling and management of reporting regimes at BGM sites;
- Upholding of all environmental regulations, regulatory permits, plans and certificates, and ensuring that activities are conducted in an environmentally safe and efficient manner;
- Performing internal inspections and facilitating regulatory inspections;
- Assisting in the formulation, preparation and implementation of environmental programs, schedules and budgets;
- Report writing, data analysis, scheduling, report editing/production, statistical analysis;
- Delivery of staff environmental training/awareness/orientation programs;
- Demonstration of leadership in health and environmental matters ensuring that unsafe practices or non-compliant behaviors do not occur;
- Maintaining positive relationships, representing BGM positively in the community; and
- Performing other related duties as required.

## REQUIREMENTS OF THE POSITION:

### **TRAINING / EXPERIENCE / CERTIFICATION / TRAINING**

- University/college degree in an environmentally related discipline;
- Minimum of 5 years related experience with a technical degree with environmental planning, technical field work, logistics coordination, supervisory activities, report writing for natural resource industry/consulting;
- Applicable technical experience includes any of MLARD sampling, water sampling, aquatic data analysis, sediment/erosion control, hydrology, reclamation, hazardous waste management, meteorology, vegetation surveys, wildlife mitigation;
- Knowledge of federal/BC regulations, legislation and agencies governing exploration and mining industry and specific experience with environmental management in BC mining industry is preferred;
- Registered, or immediately eligible, for professional registration with the British Columbia professional association (ie, RPF, P.Ag., R.P.Bio., P.Geo).

### **SKILLS AND ABILITIES REQUIRED**

- Demonstrated experience motivating, supervising and directing workers;
- Strong health and safety attitude and leadership capability;
- Ability to apply the principles of sustainable development,
- Team oriented and results focused, fast learner and problem solver (critical);
- Familiarity with environmental database software management, especially EQWin is considered an asset;
- Excellent skills with Microsoft Office software/tools;
- Excellent planning, problem-solving, and supervisory skills;
- An ability to foster high quality relationships with regulatory professionals;
- Demonstrated ability to adapt to dynamic and changing schedules and priorities;
- Excellent written and verbal communication skills – must be able to communicate succinctly with team, managers, large groups (presentations), public, regulators.

Work schedule is either 5/2 or 4/3 when relocated to nearby community (e.g. Prince George, Quesnel, Wells, etc) or 16days on/12days off with camp accommodations if not based locally. Position has supervision and management requirements so is overtime exempt. Expected working hours are 10 hrs per day.

Compensation includes benefits, competitive salary, relocation and travel reimbursement with certain limits and professional development support.